# PAPERCLOUD ELITE

# ACCESS TO YOUR DOCUMENTATION FILE

We pride ourselves on our openness and transparency and all clients have online access to all documents that are held on their file. We provide you with a secure account where and you can view or download any of the documents that we hold using any web browser on any device and at any time of your choosing.

#### Security in the Cloud

Papercloud is fully secure and encrypted with multi-layered data security, so you can be confident your data is safe and secure. There Bank Level Security is accredited to the international standard for information management (ISO 27001) so you can be confident of the quality and standards of software and data security.

The weakest link to your security is your own password so when you create your password, you may like to consider how safe it is by going to How Safe is My Password by Dashlane.

### **How to Get Access**

Before you can log in, we must authorise your account, provide you with an activation link by email, and an authorisation code which will be sent using the secure message facility from your Personal Finance Portal (PFP) account. If you would like to access your documentation please send your request to enquiries@interface-ifa.co.uk.

## Logging In to PCE

The optimum place to access to our services is via our website on the Client Services and Login Page where PaperCloud Elite is the third link on the page; here you can access your account using your email address and password.

 $For more information, call: \begin{tabular}{ll} \bf 0121\,554\,4444 & or email: \\ \underline{enquiries@interface-ifa.co.uk} & \underline{www.interfacefinancialplanning.co.uk} \\ \hline \end{tabular}$ 

